

BUILD UP DAYS

Deliveries accepted only between the below times stated.

Thursday 25th January from 1pm till 4pm
Friday 26th January from 8am till 4pm
Saturday 27th January from 11am till 2pm

BREAK DOWN DAYS

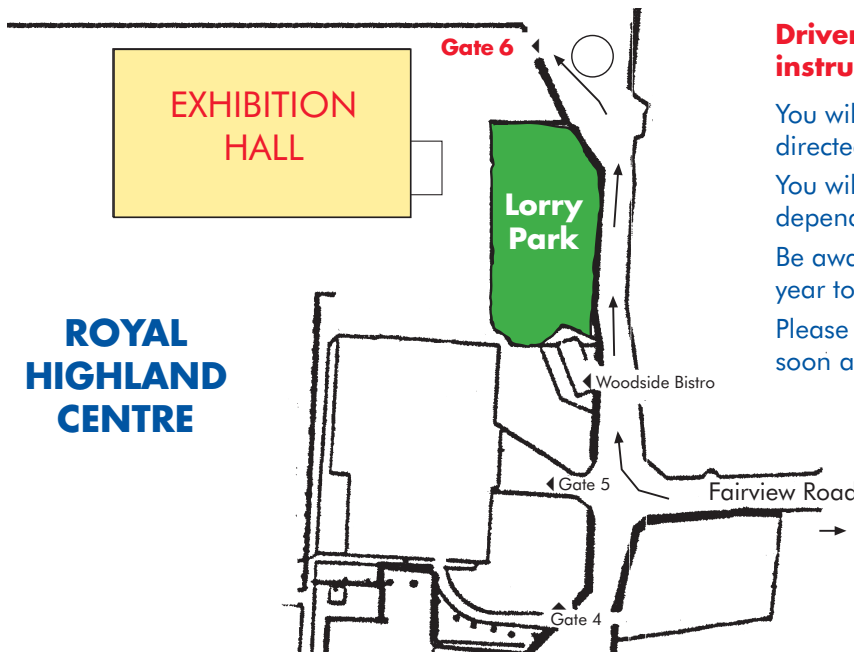
Tuesday 30th January from 5pm - 8pm
Wednesday 31st January from 8am till 11am.



NORTHPOINT 2018

Furniture Exhibition

Please **DO NOT** Manoeuvre your vehicle until instructed by the **Banksman**. Please note there is a strict **5mph** speed limit in operation. **Hi-vis** vests must be worn at all times when outside your cab.



Drivers enter by Gate 6 and proceed as instructed.

You will either be directed forward for unloading or directed to the lorry park to await instructions.

You will be positioned for unloading and loading dependent upon the stand position in the hall.

Be aware Stand positions in the hall can change from year to year.

Please be patient, we aim to have you on your way as soon as possible.

Thank you.

ALL BOXES IN THIS SECTION MUST BE COMPLETED BEFORE ENTRY TO SHOWGROUND

The Royal Highland Centre require the Northpoint organisers to demonstrate that all delivery drivers are aware of the procedures for driving within the show grounds. Drivers will be required to sign below that they have understood and will adhere to the guidance given above.

Reg. Number

Company Name

Drivers Name

Signature

DIRECTIONS (SAT NAV - EH28 8AU)

The exhibition hall is straightforward to find:

- Follow directions to Edinburgh Airport
- Exit the A8 at Ingliston toward the airport
- At the roundabout where Hilton Airport Hotel lies off to the right, turn LEFT down Fairview Road.
- Turn RIGHT at the bottom and as you pass the roundabout turn left into Gate 6.

Calls are welcome from drivers who have any queries, phone **Bob Dymond 07831 500658**.



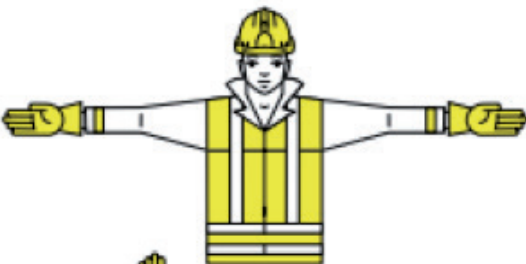



REVERSING PROCEDURES FOR BANKSMEN

Where reversing is unavoidable then all vehicles with restricted visibility for the driver must only be reversed with the aid of a Banksman (Reversing Assistant).

The Banksman must:-

- Make himself known to the driver
- Instruct the driver that if he loses sight of the Banksman that he must stop the vehicle immediately
- Make sure that they remain clearly visible to drivers at all times
- Guide drivers and keep people away from reversing areas and reversing vehicles
- Stand in a safe position throughout the reversing operation
- Not allow himself to be distracted and must remain focussed on the reversing vehicle
- They must use clear and recognised signals - See guide to hand signals below
- If necessary one or more extra banksmen should be deployed if one banksmen cannot monitor all manoeuvres
- Wear hi-vis clothing eg:- waistcoat or jacket.
- Ensure that the driver is wearing Hi-Vis if the driver leaves the vehicle

BANKSMANS HAND SIGNALS

Meaning	Description	Illustration
<i>A General signals</i>		
START Attention Start of command	Both arms are extended horizontally with the palms facing forwards.	
STOP Interruption End of movement	The right arm points upwards with the palm facing forwards.	
END of the operation	Both hands are clasped at chest height.	
DANGER Emergency stop	Both arms point upwards with the palms facing forwards.	
QUICK	All movements faster.	
SLOW	All movements slower.	

C Horizontal movements

MOVE FORWARDS

Both arms are bent with the palms facing upwards and the forearms make slow movements towards the body.



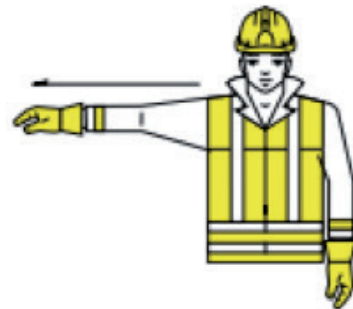
MOVE BACKWARDS

Both arms are bent with the palms facing downwards and the forearms make slow movements away from the body.



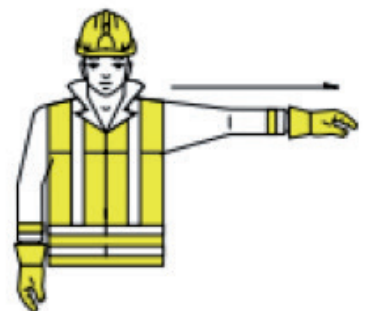
RIGHT to the signalman

The right arm is extended more or less horizontally with the palm facing downwards and slowly makes small movements to the right.



LEFT to the signalman

The left arm is extended more or less horizontally with the palm facing downwards and slowly makes small movements to the left.



HORIZONTAL DISTANCE

The hands indicate the relevant distance.

